



Course Title: Technical Writing

Course Code: HUM 162

Date: 22nd November 2024

Allowed Time: 1 hr

No of Pages: (2)

Remarks: (Answer all the following questions, using a clear good handwriting)**Question (1) (5 Degrees):****Newspapers in Brazil**

“Newspaper editors and their journals helped change the political culture of the late First Empire in Rio de Janeiro (1827-1831) by involving the people in the discussion of state. As the newspapers became more numerous and powerful, the Emperor lost his legitimacy in the eyes of the people. To explore the role of the newspapers in the political events of the late First Empire, this thesis analyzes all available newspapers published in Rio de Janeiro from 1827 to 1831. Newspapers and their editors were leading forces in the effort to remove power from the hands of the ruling elite and place it under the control of the people. In the process, newspapers helped change how politics in Brazil”

Please mark the following sentences with true or false based on the attached abstract:

1. The dissertation analyses the modern Brazilian politics (X)
2. The Emperor’s control of the state was weaker because of journals editors (√)
3. The significance of newspapers in this era was only based on the investment in them. (X)
4. The thesis analyzed only the newspapers opposing the Emperor. (X)
5. Newspapers in Brazil were only read by the ruling elite. (X)

Question (2) (5 Degrees):

Imagine that you’re going to travel to the United States, Canada or another English-speaking country. When you get there, you’ll stay with a host family. So, the organization has matched you with a family and you need to introduce yourselves before you meet in person. Please write an email to introduce yourself to the family and get information about them.

Question (3) (5 Degrees):

1. What are the contents of a long report’s title page?
The title of the report, name, title and address of the person who authorized the report, name, title and address of the person who prepared the report, and the date on which the report was submitted
2. What are the types of abstracts?
Types of abstracts are: informative, descriptive, critical
3. What is the difference between abstract and summary?
The **abstract** is written for a potential reader. While writing it, keep in mind that they will read the abstract before they read the paper. 250 words or less.
It should give an impression what the paper will be about. No jargon or *any* abbreviations. It should be understandable for non-specialists.
A **summary** sums up the paper. Not all papers need a summary, but all papers need **conclusions**. Summaries do not have a specific word count limit.
4. What are the aids to understanding the text of the report?
Visual aids (tables, figures, and graphics)
5. What is the function of long report introduction
Putting the report in a broader context
Telling the readers the report’s purpose
Previewing the report’s contents and organization
Establishing the tone of the report and the writer’s relationship with the audience.

With best of luck: Prof. Dr. Ragaa Abd El-Hakim